



FOR A SAFER STATE

FIRE ALARM MONITORING SERVICES
C4 Form
Application to DFES to Disconnect a DBA
& Cancel Fire Alarm Monitoring

This form advises DFES that the applicant (as listed on this form) wishes to disconnect the Direct Brigade Alarm (DBA) of the listed premises and thereby cancel all Fire Alarm Monitoring Services.

DFES recommends customers obtain advice / permission from their local government / council and building insurers prior to applying for a DBA Disconnection.

Please Note:

Annual Monitoring Fees will continue to be charged until the date DFES approve the disconnection request and the site is placed Offline. Any annual fees already paid will be refunded pro-rata based upon the date the site is placed Offline.

Please ensure all sections of this form are completed correctly, signed, and dated to avoid processing delays.

Form with sections: Date Form Completed, 1. Details of Premises to be Disconnected, 2. Applicant Details, 3. Site Contact, 4. Refund Information. Includes fields for DBA Number, Applicant Name, Phone, Email, Position, and Bank Details.



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**5. Disconnection Request Details**

Reason for Disconnection	<input type="checkbox"/> Monitoring Not Required **	<input type="checkbox"/> Building Use Change **
	<input type="checkbox"/> Building Vacated **	<input type="checkbox"/> Redevelopment / Construction Site
	<input type="checkbox"/> Other ** – Details:	
	<input type="checkbox"/> Building to be Demolished – Date:	

*\*\* Where these options are selected a letter from the Local Government / Occupancy Permit Authority is required to confirm DBA Monitoring is no longer required or a requirement of occupancy. Without this letter the form will be rejected.*

**6. Applicant's Declaration to Disconnect DBA (Please Print Clearly and use block letters)**

**I hereby request Disconnection of the DBA as listed on this form.**

Signature of Authorised Applicant (or Approved Representative)	
Name of Authorised Applicant	
Position of Authorised Applicant	
Company / Business Name	
Applicants Phone	
Applicants Email	
Date Signed	